

The Annual Quality Assurance Report (AQAR) of the IQAC

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. ***The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)***

Part A	
<u>Data of the Institution</u>	
1. Name of the Institution	SIR K. P. COLLEGE OF COMMERCE
Designation	I/C PRINCIPAL
Does the institution function from own campus	YES
Phone no./Alternate phone no.	0261-2240057
Mobile no.	9925707793
Registered e-mail	principalskpcc@gmail.com
Alternate e-mail	jariwalapurnima@gmail.com
Address	JAWAHARLAL NEHRU MARG, ATHWALINES, SURAT
City/Town	SURAT
State/UT	GUJARAT
Pin Code	395001
2. Institutional status	
Affiliated / Constituent	Affiliated

Type of Institution	Co-education				
Location	Urban				
Financial Status	Grants-in aid/ UGC 2f and 12 (B)/ Self finance (Honors Programme)				
Name of the Affiliating University	VEER NARMAD SOUTH GUJARAT UNIVERSITY				
Name of the IQAC Co-ordinator	PROF. Ajit N. Naik				
Phone no.	97249993125				
Alternate phone no.	9925707793				
IQAC e-mail address	principalskpsc@gmail.com				
Alternate Email address	jariwalapurnima@gmail.com				
3. Website address					
Web-link of the AQAR: (Previous Academic Year):	http://www.kpcommerce.org/pages/aqar/				
4. Whether Academic Calendar prepared during the year?	YES				
if yes, whether it is uploaded in the Institutional website:	http://www.kpcommerce.org/pages/academic-calendar/				
5. Accreditation Details:					
	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
	1st	B++	83.80%	2005	from: 2005 to 2010
	2nd	A	3.02	2014	from: 2014 to: Sept.2019
6. Date of Establishment of IQAC	18-01-2006				

7. Internal Quality Assurance System		
7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date	Number of participants/beneficiaries
Meeting of IQAC	11-11-2014	9
Meeting of IQAC	9-3-2015	9
Students' Feedback	16-02-2015	100
Teachers' Feedback	16-02-2015	31
Alumni Feedback	---	---
Parents Feedback	---	---

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.				
Institution/ Department/F aculty	Scheme	Funding agency	Year of award with duration	Amount (Rs.)
Sir K. P. College of Commerce	UGC 12th Plan Grant	UGC	2012-17	26,88,324/-
“	Saptdhara Grant from Gujarat Government	Government of Gujarat	2014-15	Rs.60,000/-
“	UDISHA	Government of Gujarat	2014-15	Rs. 5,000/-
”	Red Ribbon Club	Gujarat State AIDS Control Society	2014-15	Rs. 4000/-
9. Whether composition of IQAC as per latest NAAC guidelines			YES	
Weblink	http://www.kpcommerce.org/pages/iqac-minutes/			
10. No. of IQAC meetings held during the year:			02	
The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....			YES	

Weblink	http://www.kpcommerce.org/pages/iqac-minutes/	
11. Whether IQAC received funding from any of the funding agency to support its Activities during the year?	Yes	
If yes, mention the amount	Rs. 3,00,000/- Year: 2012-2017 (12 th Plan)	
12. Significant contributions made by IQAC during the current year (maximum five bullets) <ul style="list-style-type: none"> * Organised seminars twice in a year for preparing students for UPSC/IAS examinations. * Guidance to students for competitive exams, job fairs, seminars etc. under UDISHA Club. * Scholarship to students belonging to economically weaker sections in the Open Category was given during the year. 68 students were extended financial aid worth Rs.33,400/- * Organised lecture on “Advertising and Communication” for M.Com. Students. * Organised 6 days training workshop on “Co-operative Education” for girl students. 		
13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
	Plan of Action 2014-15	Achievements/Outcomes
	The POA was designed in the beginning of the year with the coordination from various committee viz. Curricular, Co- curricular, Extra Co-curricular and research committee.	As per the structured plan all the committees carried out the activities with at most dedication and enthusiasm invoicing maximum students in each activity. The details of each activities documented in 'SAHASAM' annual college magazine and institutional website.
14. Whether the AQAR was placed before statutory body?	YES	
Name of the statutory body:	Local Administrative Committee.	

Date of meeting(s):	1) 10-10-2014 2)28-01-2015 3) 25-03-2015 4) 28-05-2015
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?	NO
16. Whether institutional data submitted to AISHE: Yes/No:	YES
Year	2014-15
Date of Submission	25-02-2015
17. Does the Institution have Management Information System?	YES
<p>If yes, give a brief description and a list of modules currently operational. (Maximum 500 words)</p> <p>The management, Local Administrative Committee, Principal, teachers and administrative staff are involved in exchanging and sharing of vital information in execution of duties, policy direction and in decision making. This is done through collaborative efforts of the management and the stakeholders with the help of electronic network. The college is unique in its way as we have Executive committee of Sarvajanik Education Society who appoints the Local Administrative Committee which comprises representative of management, Principal, teaching and administrative staff.</p> <p>The Local Administrative Committee (LAC) looks after the overall functioning of the college. The LAC meets regularly to discuss the plans and development and progress and policy matters of the Institution. The Principal, one teacher and one administrative staff are members of the LAC so the information is transferred from academic staff to management or vice versa. Apart from that there is a Local Staff Association which works as a bridge between the principal and staff.</p> <p>The IQAC is formed according to the guidelines of the NAAC. The IQAC plays important role in quality improvement of education in college. Every year the Cell outlines the goals and sets targets regarding the overall quality of the institution which includes the plan of action for the next year and taking feedback from the stakeholders. The meetings of IQAC are held regularly wherein all the concerned issues regarding quality improvement are discussed and solutions are implemented. The AQAR is posted on our college website.</p> <p>Apart from that the college uses technology to do administrative as well as record academic progress. All the routine operations of the administrative office as students' admission, students' records, examination procedure, reports and financial records are computerized. Bonafide certificate, Transfer certificate, Migration certificate, transcript are provided in computerized format. Camera is installed in each classrooms and campus to keep vigil of the activities</p>	

happening in the class rooms and on campus and any complaints are immediately addressed. The admission procedure in the first year is centralized and done by VNSGU. The application form for admission is uploaded on the university website. The admission is based on the students' preference for the college on merit basis and keeping in mind the reservation policy of the Government. The college is the help centre appointed by the university to help students to verify their admission forms. After verification the students who have given preference to the college is sent message by the college to report at college. The guidance is given to them to choose the elective subjects.

Students evaluate institution and teachers on line and outcomes are evaluated and analysed. Information regarding college, notices and announcements are uploaded on the website. All fees are paid on-line by students. Messages to staff are circulated through SMS and verbally through meetings. The institution also uploads college magazine *Sahsam* on its website.

The class rooms are equipped with LCD Projectors and faculties are provided laptops for effective delivery of lectures and thus educative and informative lessons are imparted to students. To be clearly audible to the students in the class, each faculty uses microphone provided by the institution. The public address system is used to make announcement.

The bio- metric is installed for noting presence of all staff members in the college.

PART-B

CRITERION I–CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Sir K. P. College of Commerce is affiliated to Veer Narmad South Gujarat University. The college operates at both UG and PG level, keeping in mind the goal of transforming lives through learning and nurturing an environment of intellectual excellence, inculcating values, identifying talents and above all making good human beings.

In line with the academic calendar prepared by the University, the college prepares its academic calendar, specifying available dates for significant activities to ensure proper teaching –learning process and continuous evaluation. The timetable committee designs the timetable which is displayed on the college notice board and college website.

At the beginning of the year, departmental meeting is held to discuss the course contents and the syllabus is distributed. The teachers prepare lesson plans to make teaching process effective. Such a practice not only ensures planned delivery of curriculum but also reflects the use of innovative teaching methods such as ICT and participative teaching. The college library provides teachers and students with necessary learning resources. Also, in tune with the changes of syllabi made by the university, the college procures required number of books and research journals in the library. At the end of each academic session, the students appear for the semester examination. The College follows the curriculum prescribed by the respective Board of Studies and makes its representation through the heads of departments who become members of the Board of Studies. Constructive feedback and suggestions for improving syllabus are invited by Head of the department from respective members teaching the subject and in this way all teachers are involved in the process of finalising the suggestions to be made to the Board.

There is an Internal Quality Assurance Cell in the college for overall academic guidance. The IQAC monitors the overall process by collecting feedback from teachers and students regarding the curriculum. The results of the feedback are evaluated and reported to the authority for corrective actions.

There is a regular up-gradation of teachers' knowledge-base by participation in Orientation

Programmes, Refresher Courses, other short time courses, seminars and workshops. As many as 07 teachers have received their doctorate degree, while 03 teachers are pursuing their Ph.D. A considerable number of our teachers have published their papers in peer- reviewed journals of National and International repute and also in book chapters. Some of them have sole books and edited books to their credit.

The social impact of the College can be assessed with the activities of NSS and NCC. Students are exposed to the latest developments in their respective fields through Guest Lectures and Seminars. Feedback is collected from students and teachers for getting response on Curriculum. Thus, the college provides ample encouragement and opportunity for the overall development of the students.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
NIL	NIL	NIL	NIL	NIL

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
NIL	NIL	NIL	NIL

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG PG	Date of implementation of CBCS / Elective Course System	UG PG
1) B.Com with Accountancy- 1946			
2) B.Com with Statistics - 1948			
3) B.Com. with Banking - 1978	UG	Academic year 2011-12 onwards	UG
4) M.Com. with Accountancy- 1977-78			
5) M.Com. with Statistics - 1977-78	PG	Academic year 2011-12 onwards	PG
6) B. Com (Honors)	UG	Academic year 2011-12 onwards	UG
7) M.Com (Honors)	PG	Academic year 2011-12 onwards	PG

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
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No of Students	--	--
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1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
Post graduate Diploma in Tax management(PGDTM)	2004-05	9
Post Graduate Diploma in Banking(PGDIB)	1998-99	16

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
Field Research Project (HONORS)	01
Summer Training at Bank/ Stock Broking/ C.A. firms/Company for 45 days (HONORS)	42

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	No	No	No

1.4.2 How the feedback obtained is being analysed and utilized for overall development of the institution? (maximum 500 words)

Feedback from students:

The College has a clearly set mechanism of obtaining the feedback from the students to improve the performance of the institution. The teaching – learning outcome is evaluated by providing the feedback form. Accordingly the students record their responses. The students’ responses are evaluated and analysed using SPSS. The forms and the analysis is converted into a report with a chart.

Feedback on students and teachers were taken. The analysis and interpretation of the data is as follows...

Students Feedback

Student Feedback on courses attributes such as applicability of the courses to real life situations, extent of coverage of course, clarity and relevance of reading material, depth of course content, learning value (in terms of skills, concepts, knowledge, analytical abilities) were considered for student feedback on courses. As per the response of the students, majority of the students were satisfied with the course, the teachers and teaching evaluation of the college. This shows that they have trust in the teaching learning process that aims at their growth and are hopeful that it will help them reap rich dividends.

Teacher’s Feedback

Teacher Feedback on curriculum attributes such as “Aims and objectives of the syllabi are well defined and clear to teachers and students, Sufficient number of prescribed books are available in the Library, The course/syllabus has good balance between theory and application, Syllabus stimulates innovativeness in the students for life skills, Usefulness of syllabus in the employment & Entrepreneurship, Tests and examinations are conducted well in time with proper coverage of all units in the syllabus” were considered for teacher feedback on curriculum.

By the observation it was found that the all teachers opined that sufficient number of prescribed books were available in the Library and aims and objectives of the syllabi were well defined and clear

to teachers and students. The examinations were conducted well in time with proper coverage of all units in the syllabus.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year

Name of the Programme	Number of seats available (Intake)	Number of applications received	Students Enrolled
1) B.Com with Accountancy- 1946	935	First Year Admission process is centralised so college does not receive application.	921
2) B.Com with Statistics - 1948	20		18
3) B.Com. with Banking - 1978	15		13
4) M.Com. with Accountancy- 1977-78	70	Centralised admission in Semester 1.	71
5) M.Com. with Statistics - 1977-78	35		35
Five Years Integrated Honors Programme UG	60	F.Y. Admission process is centralised so college does not receive application, instead it is forwarded by VNSG University only.	63+4=67
Five Years Integrated Honors Programme PG	60	---	35

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2014-15	2499(GIA)	188(GIA)	21 Full Time Teachers (GIA) + 4 (Filled by Management)	----	19 Teachers (GIA)
	67(SFI)	M. Com Part I : 35(SFI)	6 (3-Permanent Full Time+3 Adhoc by Management) (SFI)		5 Teachers (SFI)

2.3 Teaching - Learning Process																																													
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)																																													
Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used																																								
31	17	Laptops, Projector, Audio - Video System, Research laboratory	16	---	Power-Point Presentation, Showing Video, N-List Programme of Infilbnet.																																								
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)																																													
<p>Mentoring is a mechanism of problem solving and guiding students in addition to transferring knowledge and skills from experienced teachers to students. As Education sector has found mentoring quite effective tool, the college has established 'Mentoring System' in each division. Every division is allotted one teacher as a mentor. The system is adapted for the value additions to the students like – bridging the gap between the teachers and students. Students can approach teachers for academic and career guidance, personal counselling, advice and support for improvement in academic performance. Mentor Continuously monitors, counsels, guides and motivates the students in all academic matters. Teachers are available to solve the queries of students outside the classroom as well. Teachers guide the students and clear the doubts of subject related topic. This way the institution tries to maintain the rapport between students and mentors.</p> <p>The list of mentors :</p> <table border="1"> <tbody> <tr><td>M.COM.-I</td><td>Prof. U. M. Patel</td></tr> <tr><td>M.COM.-II</td><td>Dr. P. P. Jariwala</td></tr> <tr><td>T.Y.B.COM.-DIV.-1</td><td>Prof. B. A. Kasliwala</td></tr> <tr><td>T.Y.B.COM.-DIV.-2</td><td>Prof. S. R. Vasave</td></tr> <tr><td>T.Y.B.COM.-DIV.-3</td><td>Capt. Prof. A. S. Gamit</td></tr> <tr><td>T.Y.B.COM.-DIV.-4</td><td>Dr. S. K. Mehta</td></tr> <tr><td>T.Y.B.COM.-DIV.-5</td><td>Prof. U. N. Patel</td></tr> <tr><td>T.Y.B.COM.-DIV.-6</td><td>Prof. M. T. Solanki</td></tr> <tr><td>S.Y.B.COM.-DIV.-1</td><td>Prof. A. C. Vakharia</td></tr> <tr><td>S.Y.B.COM.-DIV.-2</td><td>Prof. S. P. Desai</td></tr> <tr><td>S.Y.B.COM.-DIV.-3</td><td>Prof. B. P. Patel</td></tr> <tr><td>S.Y.B.COM.-DIV.-4</td><td>Prof. D. D. Chauhan</td></tr> <tr><td>S.Y.B.COM.-DIV.-5</td><td>Dr. M. B. Patel</td></tr> <tr><td>S.Y.B.COM.-DIV.-6</td><td>Prof. A. Y. Sidat</td></tr> <tr><td>F.Y.B.COM.-DIV.-1</td><td>Dr. S. O. Desai</td></tr> <tr><td>F.Y.B.COM.-DIV.-2</td><td>Dr. B. V. Gheewala</td></tr> <tr><td>F.Y.B.COM.-DIV.-3</td><td>Dr. H. A. Desai</td></tr> <tr><td>F.Y.B.COM.-DIV.-4</td><td>Dr. M. R. Desai</td></tr> <tr><td>F.Y.B.COM.-DIV.-5</td><td>Prof. A. N. Naik</td></tr> <tr><td>F.Y.B.COM.-DIV.-6</td><td>Dr. P. U. Mehta</td></tr> </tbody> </table>						M.COM.-I	Prof. U. M. Patel	M.COM.-II	Dr. P. P. Jariwala	T.Y.B.COM.-DIV.-1	Prof. B. A. Kasliwala	T.Y.B.COM.-DIV.-2	Prof. S. R. Vasave	T.Y.B.COM.-DIV.-3	Capt. Prof. A. S. Gamit	T.Y.B.COM.-DIV.-4	Dr. S. K. Mehta	T.Y.B.COM.-DIV.-5	Prof. U. N. Patel	T.Y.B.COM.-DIV.-6	Prof. M. T. Solanki	S.Y.B.COM.-DIV.-1	Prof. A. C. Vakharia	S.Y.B.COM.-DIV.-2	Prof. S. P. Desai	S.Y.B.COM.-DIV.-3	Prof. B. P. Patel	S.Y.B.COM.-DIV.-4	Prof. D. D. Chauhan	S.Y.B.COM.-DIV.-5	Dr. M. B. Patel	S.Y.B.COM.-DIV.-6	Prof. A. Y. Sidat	F.Y.B.COM.-DIV.-1	Dr. S. O. Desai	F.Y.B.COM.-DIV.-2	Dr. B. V. Gheewala	F.Y.B.COM.-DIV.-3	Dr. H. A. Desai	F.Y.B.COM.-DIV.-4	Dr. M. R. Desai	F.Y.B.COM.-DIV.-5	Prof. A. N. Naik	F.Y.B.COM.-DIV.-6	Dr. P. U. Mehta
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T.Y.B.Com. (HON)	Dr. P. K. Kothari
M.Com.-1 (HON)	Prof. G. K. Joshi
M.Com.-2 (HON)	Dr. P. K. Kothari

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
2789	31	1:90

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D.
GIA-25	GIA-21 + 04 by Management	GIA-NIL	GIA-NIL	06 (GIA)
SFI-06	SFI 03 Permanent Fulltime +3 Adhoc	SFI-NIL	SFI-NIL	+ 01 (SFI) = 07

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2014-15	Dr.Purvi A. Kothari	Assistant Professor	“Best Paper Award” S.N.Patel Institute of Technology and Research Centre, Bardoli
2014-15	Dr.Purvi A Kothari	Assistant Professor	“Best Paper Award” Luthara institute of Management, Surat

2.5 Evaluation Process and Reforms				
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year				
Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year-end examination
B. Com Accountancy Statistics Banking	08	B. Com :Sem-VI M Com : Sem-IV	B.Com 13-05-15	B.Com & B.Com. Honors 30-5-2015
M. Com Accountancy Statistics	08	B. Com Honors :Sem-VI	M.Com 08-05-15	M.Com. & M.Com. Honors 18-06-2015
B.Com Honors M.Com Honors	08 08	M Com Honors : Sem-X		
2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)				
<p>The internal evaluation is followed by the prescribed pattern by Veer Narmad South Gujarat University. On the completion of teaching sessions internal tests are conducted at institutional level and papers are assessed by teachers. Students are given full understanding of the paper style, examination method, weightage of marks, etc. by the faculties in the beginning of the academic year.</p> <p>Total weightage of marks consists of 50 marks for external and 20 marks for internal. The total weightage of internal marks is 20 marks, out of each 10 marks for internal test while 5 marks for assignment and 5 marks for attendance of students. Continuous evaluation of students through regular Internal Tests and assignments strengthen learning. Students' progress is tracked through semester wise analysis of result. The participation of teachers in internal exam paper framing, doing supervisions and assessing the papers plays an important role. Additional exams are taken for those students who could not appear in internal exam. ATKT exams are conducted by the University for the students who are not able to appear or pass in the first attempt. All staff member are kept informed about any amendments in evaluation methods done by the university by written staff notices and the university circulars which we receive time to time.</p> <p>A committee of college teachers evaluates the final results of college students. We are proud to state that the percentage of successful candidates in examinations at all levels has always remained more</p>				

than 80%. Not only the percentage of successful candidates at various university examination has been higher than the university percentage but also our students have topped the lists at various university exams.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar lay down a very strong foundation of academic delivery. It further propagates institution's vision and mission. The institute has built in mechanisms to ensure syllabus completion in time frame. The college is affiliated to the Veer Narmad South Gujarat University and follows all rules and regulations of the university pertaining to continuous internal evaluations. In the beginning of the academic year the university prepares and publishes academic calendar which comprises of time frame of semesters exams and other activities. On the basis of this calendar the college prepares its own academic calendar comprises of enrolment of UG and PG students, college and University exams, planning of various curricular, co-curricular and extracurricular activities by various committees.

To maintain the quality and standard of teaching, regular meetings of different departments are held. Proper distribution of teaching work is done among teachers and departmental heads take care to see that their respective department work efficiently. According to allotted teaching work, every teacher prepare teaching plan and devise their class work so that syllabus is completed within the given time frame. Heads of departments also distribute assignment work and assessment work among teachers of their department so that internal evaluation mark sheets are prepared efficiently and on time.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution

<http://www.vnsgu.ac.in/AutoIndex-2.2.4/index.php?dir=Sy s%20%282014-2015%29/Commerce/llabu>

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
08 T.Y. B. Com Sem VI	Accountancy	688	593	86.19%
	Statistics	09	08	88.89%
	Banking	12	11	91.67%
08 M. Com Sem IV	Accountancy	53	51	96.23%
	Statistics	28	27	96.43%
08 T.Y. B. Com Sem VI	B.Com Honors	75	63	84.00%
08	M.Com.Honors	19	17	89.47%

M. Com Sem X				
2.7 Student Satisfaction Survey				
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink) http://www.kpcommerce.org/upload/sss%202014-15.pdf				
CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION				
3.1 Resource Mobilization for Research				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored Projects	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students Research Projects (<i>other than compulsory by the College</i>)	1 Year(Honors)	Sir K.P.College of Commerce	Rs. 2232/-	Rs. 2232/-
International Projects	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	Rs. 2232/-	Rs. 2232/-
3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar	Name of the Dept.	Date(s)		
Seminar on ‘Certified Finance Planner’	UDISHA CLUB	13-09-2014		
Seminar on ‘Importance of	UDISHA CLUB	12-01-2015		

Computer Technology and Usability of Personal Computers in their Technical Career'		
Seminar on 'Cloud Computing'	UDISHA CLUB	19-01-2015
Seminar on 'UPSC & IAS Exams'	UDISHA CLUB	03-02-2015
Soft Skill Training Programme	UDISHA CLUB	05-02-2015
Aptitude Test	UDISHA CLUB	09-02-2015

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
---	---	---	---	---

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
---	---	---

Name of the Start-up	Nature of Start-up	Date of commencement
---	---	---

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
---	---	---

3.3.2 Ph. Ds awarded during the year (*applicable for PG College, Research Centre*)

Name of the Department	No. of Ph. Ds Awarded
---	---

3.3.3 Research Publications in the Journals notified on UGC website during the year

Department	National	International	Average Impact Factor, if any
Accountancy	08	05	---
Commerce	---	00	---
English	---	01	---
Physical Education	---	01	---
Honors	02	---	---

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department				No. of publication		
Physical Education				01		
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self-citations
---	---	---	---	---	---	---
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self-citations	Institutional affiliation as mentioned in the publication
---	---	---	---	---	---	---
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty	International level	National level		State level	Local level	
Attended Seminars/ Workshops	07	14		11	07	
Presented papers	04	08		04	---	

Resource Persons	---	---	---	---
3.4 Extension Activities				
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year				
Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities	
NCC ACTIVITIES				
Combine Annual Training Camp	5-GUJ BN NCC Vadodara	01	40	
Army Attachment Camp	Military area Rajkot	01	07	
Inter Group Camp	NCC Nadiad	01	02	
Combine Annual Training	NCC VallabhVidhya Nagar	01	10	
National Integration Camp	1) Kanchipuram 2) Gaya 3) Olpad	01	1)01 2)02 3)04	
Mountaineering	Darjeeling	01	01	
Tracking Camp	Rajpipala	01	02	
ThalSena Camp	Vadodara	01	02	
NSS Activity				
Three Day Camp	Olpad	04	10	
Blood Donation Camp	NGO(Challagali Youth Club)	04	75	
Celebration of Rakshabandhan	Blind School	04	33	
15 Day Training for Girl Volunteers only	M.T.B. Arts College, Surat	04	20	

Guidance Seminar on "Save Birds"	Jivdaya Trust	04	260
Seminar	JivanAastha Help line	04	234

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
Tug Of War CAT Camp (Vadodara)	First Prize	5-GUJ BN NCC, Surat	01

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
NSS	NGO(Challagali Youth Club)	Blood Donation Camp	04	75
NSS	M.T.B. Arts College, Surat	15 Day Training for Women Empowerment	04	20
NSS	Private Doctors	Seminar on Aids Awareness	04	200
NSS	Agrawal Samaj, Surat	Rally on Cancer Awareness	04	60

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
--------------------	-------------	-----------------------------	----------

---	---	---	---																	
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year																				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participan t																
Project Work	Project on “Equity Derivatives”	India Infoline Ltd., Navasari, Gujarat	01 Year	01																
	Summer Training/Internship	<table border="1"> <thead> <tr> <th>Name of the Company</th> <th>No. of Students</th> </tr> </thead> <tbody> <tr> <td>Motilal Oswal Securities</td> <td>3</td> </tr> <tr> <td>National Automobiles</td> <td>3</td> </tr> <tr> <td>Reliance Capital Asset Mgt. Ltd</td> <td>2</td> </tr> <tr> <td>R.G. Savaliya, Advocate</td> <td>2</td> </tr> <tr> <td>Jainam, Share Consultants. PVT. LTD</td> <td>2</td> </tr> <tr> <td>Silicon Hyundai Motors</td> <td>2</td> </tr> <tr> <td>South Gujarat Shares & sharebrokers LTD</td> <td>2</td> </tr> </tbody> </table>	Name of the Company	No. of Students	Motilal Oswal Securities	3	National Automobiles	3	Reliance Capital Asset Mgt. Ltd	2	R.G. Savaliya, Advocate	2	Jainam, Share Consultants. PVT. LTD	2	Silicon Hyundai Motors	2	South Gujarat Shares & sharebrokers LTD	2	45 Days	42
Name of the Company	No. of Students																			
Motilal Oswal Securities	3																			
National Automobiles	3																			
Reliance Capital Asset Mgt. Ltd	2																			
R.G. Savaliya, Advocate	2																			
Jainam, Share Consultants. PVT. LTD	2																			
Silicon Hyundai Motors	2																			
South Gujarat Shares & sharebrokers LTD	2																			

		Airlink communications pvt. Ltd	2		
		Ashok. N. Sutariya Advocate	1		
		Vinodray J. Rupapara, Advocate & Notary	1		
		Ghevariya& Co Chartered Accountant	1		
		The Varachha Co-op Bank LTD Surat	1		
		Nitin G. Borad& co Chartered Accountant	1		
		Hirapara& Associates Chartered Accountant	1		
		Jeel Trading Company	1		
		KamleshPandy& Company Chartered Accountant	1		
		Lakkad& Co	1		
		VCAS & Co Chartered Accountant	1		

		Gohil& Co Chartered Accountant	1		
		Sonali Textiles	1		
		Shree Gurunanak Medical Store	1		
		LIC	1		
		Uma Industries	1		
		Maruti Institute of Design	1		
		MakhariaM achiniers Pvt Ltd	1		
		Chetan Dobariya& Associates	1		
		Shiv Products	2		
		Serix Specialities	2		
		Krishna Sales	1		
		ThakorRedu ctantsPvt. Ltd.	1		
		Total	42		

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers
---------------------	---------------------------	-------------------------------	------------------------------------

				participated under MoUs		
--	--	--	--	--		
CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES						
4.1 Physical Facilities						
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year						
Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development				
Rs.1,00,000/-		--				
4.1.2 Details of augmentation in infrastructure facilities during the year						
Facilities	Existing		Newly added			
Campus area	16,336.14 Sq. Mt		--			
Class rooms	21		--			
Laboratories	03		--			
Seminar Halls(Auditorium& Conference Room)	02		--			
Classrooms with LCD facilities	18		--			
Classrooms with Wi-Fi/ LAN	00		--			
Seminar halls with ICT facilities	02		--			
Video Centre	--		--			
No. of important equipment purchased (\geq 1-0 lakh) during the current year.	118		04 (UGC & College Fund)			
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs 16,56,430/-		Rs. 1,15,700/- (UGC & College Fund)			
Others	--		--			
4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System -ILMS}						
Name of the ILMS software	Nature of automation (fully or partially)	Version		Year of automation		
SOUL	Partially	2.0		2005-06		
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value

Text Books	1350	62500/-	25	2375/-	1375	64875/-
Reference Books	46270	5740279/-	362	79103/-	46632	5819382/-
e-Books	--	--	--	--	--	--
Journals	3815	1,90,750/-	54	42355/-	3869	2,33,105/-
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	59	--	--	--	59	--
Library automation	02	27,500/-	--	--	2	27,500/-
Weeding (Hard & Soft)	13,200	4,50,000/-	--	--	13,200	4,50,000/-
Others- Newspaper and Magazines	51	43,936/-	--	--	51	43,936/-

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres (BAOU)	Office	Departments (Staff-Room)	Available bandwidth (MGBPS)	Others
Existing	57	2	3	10	1	3	2	3 connections of 5 MBPS each	--
Added	1	0	0	0	0	0	0	---	--
Total	58	2	3	10	1	3	2	3 connections of 5 MBPS each	--

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

MBPS /GBPS

3 connections of 5 MBPS each.

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
--	--

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc			
Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
--	--	--	--
4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Rs.16,72,750/-	Rs. 3,71,485/-(excluding Adhoc staff salary	Rs. 13,17,500/-	Rs, 5,55,668/-
<p>4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)</p> <p>Weblink- https://www.ses-surat.org/pages/sir-kpcollege-of-commerce/https://www.ses-surat.org</p> <p>Procedures and policies of all the colleges on college campus are framed by Sarvajanic Education Society centrally. The Management Executive Committee along with the Local Administrative committee office bearers conducts meetings to take decisions regarding requirements of each colleges on the campus.</p> <p>A special Estate department is run to implement the decisions taken in regards to create new facilities as well as maintenance and repair on the campus. At local level the principal co-ordinates with Local Administrative Committee and Estate department and implements the decision taken at college level.</p> <p>In line with the academic calendar prepared by the University, the college prepares its academic calendar specifying available dates for significant activities to ensure proper teaching-learning process and continuous evaluation. The Time Table committee designs the timetable which is displayed on the college notice board and college application.</p> <p>At the beginning of the year, department meeting is held to discuss the course contents and distributes the syllabus. The teachers prepare lesson plans to make teaching process effective. Such a</p>			

practice not only ensures planned delivery of curriculum but also reflects the use of innovative teaching methods such as ICT and participative teaching. The college library provides teachers and students with necessary learning resources. Also, in tune with the changes of syllabi made by the university, the college procures number of books and research journals in the library. At the end of each academic session the students appear for the semester examination. The college follows the curriculum prescribed by the respective Board of Studies and makes its representative through the teachers who become members of the Board of Studies.

Different committee are formed to conduct co-curricular and extracurricular activities.

Equipment of Sports Complex are regularly maintained. ICT tools maintenance Contracts are given.

Furniture of classrooms are repaired immediately as and when required by the Estate Department.

Service of Electrician, Carpenters is provided by the Estate Department.

CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	-Students Aid Fund	68	Rs.33,400/-
	-P. P. Savani Group Scholarship for girls without father	22	Rs.67,940/-
Financial support from other sources			
a) National	Government Scholarship to Reserved Category Students	1183	Rs.34,51,686/-
b) International	--	--	--
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,			
Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Seminar on 'Certified Finance Planner' (CFP)	14-09-2014	150	Mr.Dhaval Desai, N.J.Gurukul Pvt.Ltd.
Seminar on 'Importance of Computer Technology and Usability of Personal Computers in their Technical Careers'	12-01-2015	700	Mr.Anup Agrawal, D.B. Corporation Ltd.
Seminar on 'Resume Preparation, How to Face Interview and Workplace etiquettes'	16-01-2015	200	Ms.Hetal Desai, National Group, Surat
Seminar on 'Yog Shixan, Swasthya Sanraxan and Career'	16-01-2015	120	Ms.Anishka Roy, Ms.SmitaVerma and Ms.Priyanka Gupta, Dev Sanskriti Vishvavidyalay

Seminar on 'Cloud Computing'	19-01-2015	200	Mr.Akash Sharma, Ms.Krutika Mehta and Mr.Vrajesh Shah,Prakshal IT Academy
Seminar on 'UPSC and IAS Exam'	03-02-2015	225	Ms.Rina Desai, Dr.Saurabh J. Desai Charitable Trust, Palsana, Surat
Soft Skill Training Programme- Communication Skill	05-02-2015	200	Ms.Dipali Patel, SCIT, Surat
Aptitude Test for T.Y.B.Com. and M.Com. Students	09-02-2015	1000	Banking Academy, Surat
Aptitude Test for Campus Interview	19-03-2015	92	Mr.Alpesh Parmar, Mahindra & Mahindra Financial Services Ltd., Surat

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2014-15	UDISHA CLUB Seminar on 'UPSC/IAS Exam Preparation'	225	--	01	53(Short Listed)
	Seminar on ' Certified Finance Planner'	--	150		
	Seminar on 'Importance of Computers/ Technology and Use of Computers in Technical Career'	--	700		
	Seminar on 'Resume preparation, How to Face Interview and Workplace	--	200		

	Etiquettes'				
	Seminar on 'YogSikshan as Career'	--	120		
	Soft Skill Training Programme- Communication Skill	--	200		
	Aptitude Test for T.Y.B.Com. & M.Com. Students	--	1000		
	Aptitude Test for Campus Interview	--	92		

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
Not received	-	--

5.2 Student Progression

5.2.1 Details of campus placement during the year -

On Campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Club Mahindra Marketing & Event Activities	21	07 (Short Listed)	--	--	--
Kataria Automobiles Pvt.Ltd.	35	10 (Short Listed)	--	--	--
Intellisys Recruitment Services	73	--	--	--	--
Mahindra & Mahindra	43	11 (Short Listed)	--	--	--

Financial Services					
Jainam Share Consultancy	15	03 (Short Listed)	--	--	--
Kotak Mahindra	13	03 (Short Listed)	--	--	--
Sandesh Distributer Pvt.Ltd.	11	07 (Short Listed)	--	--	--
Computer Accounts, Surat	40	12 (Short Listed)	--	--	--

5.2.2 Student progression to higher education in percentage during the year : 48.48%

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2014-15	10	Sir K.P. College of Commerce	--	Arts & Commerce College, Olpad	M.Com.
	70	Sir K.P. College of Commerce	--	V.T Choksi Law, College	L.L.B.
	124	Sir K.P. College of Commerce	--	VNSGU External	M.Com.
	02	Sir K.P. College of Commerce	--	Mahamandleswer Law College, Bharuch	L.L.B.
	04	Sir K.P. College of Commerce	--	Sarvajanik College Of Law	L.L.B.
	01	Sir K.P. College of Commerce	--	J. Z. Shah Arts and H. P. Desai Commerce College, Amroli, Surat	M.Com.
	01	Sir K.P. College of Commerce	--	M.S.University	M.B.A.
	09	Sir K.P. College of	--	Siddharth Law	L.L.B.

		Commerce		college	
	01	Sir K.P. College of Commerce	--	VNSGU, Surat	B.lib Science
	03	Sir K.P. College of Commerce	--	C J Patel Law college	L.L.B.
	02	Sir K.P. College of Commerce	--	SPB English Medium College	M.Com.
	09	Sir K.P. College of Commerce	--	DD law College, Navsari	L.L.B.
	20	Sir K.P. College of Commerce	--	Z.F.Wadia College	M.Com.
	03	Sir K.P. College of Commerce	--	VNSGU, Surat	MHRD
	06	Sir K.P. College of Commerce	--	VNSGU, Surat	M.Law.
	01	Sir K.P. College of Commerce	--	VNSGU, Surat	M.S.W.
	05	Sir K.P. College of Commerce	--	S.R. Luthra College	M.B.A.
	04	Sir K.P. College of Commerce	--	VNSGU, Surat	M.Sc. in Applied Statistics
	06	Sir K.P. College of Commerce	--	C.D. Barfiwala College	M.Com.
	01	Sir K.P. College of Commerce	--	Bharuch Commerce College	M.Com.
	01	Sir K.P. College of Commerce	--	SavitribaiPhule Pune University	Professional Studies
	01	Sir K.P. College of Commerce	--	Sarvoday B. Ed. College	B.Ed.
	04	Sir K.P. College of Commerce	--	Navayug Commerce College	M.Com.
	01	Sir K.P. College of	--	Bhagvanmahavir	B.Ed.

		Commerce		Law College	
	01	Sir K.P. College of Commerce	--	VNSGU, Surat	Mass.Com.
	01	Sir K.P. College of Commerce	--	VNSGU, Surat	M.LIB.
	01	Sir K.P. College of Co ^o mmerce	--	Naranlala B.Ed. college	L.L.B.
	01	Sir K.P. College of Commerce	--	PRB Arts&Commerce College	M.Com.
	01	Sir K.P. College of Commerce	--	VNSGU, Surat	PGD in Journalism
	01	Sir K.P. College of Commerce	--	VNSGU, Surat	DHRD
	68	Sir K.P. College of Commerce	--	Sir K.P. College of Commerce	M.Com.
	01	Sir K.P. College of Commerce	--	Issued Transcript to Study Abroad	Higher Studies
Total	367	--	--	--	--

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	Mr.Pastagiya Pintu Nitinbhai	Roll No.:35080010
SET	--	--
Any Other	--	
	Total: 01	

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

SPORTS ACTIVITIES

Activity	Level	Participants
Intercollege Badminton(women) tournament	University	17 Team (64 participant)
8 th Sarvajanik cup intercollege Athletics	Intercollege	10 Team (112 participant)

(Men & Women)		
8 th Sarvajanik cup inter college Badminton (Men and Women) Tournament	Inter college	19 Team (82 participant)
Inter class Chess Tournament (Men and Women)	Inter class	28
Inter class Badminton (Men & Women) Tournament	Inter class	39
Interclass Table-Tennis Tournament(Men)	Inter class	19

CULTURAL ACTIVITIES

Activity	Level	Participants
Master Chef Competition	Inter Class	20
Garba Competition	Inter Class	100
Mehndi Competition	Inter Class & Inter College	300
ExTempore Drawing Competition	Inter Class & Inter College	170
Poetry Recitation	Inter Class & Inter College	60
Handicraft Competition	Inter Class & Inter College	72

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	Natio nal/ Inter natio nal	Spo rts	Cultural	Student ID number	Name of the student
2014-15	Silver Medal- International Yoga Tournament (FMO Cup)	Intern ationa l- Shang hai, China	Spo rts	--	Sem-2, Roll No.345	Dhanani Rinkesh C.
	Bronze Medal- First South Asian Youth Game Judo	Intern ationa l- Bhuta	spo rts	--	Sem-3, Roll No. 56	Patel Harsh K.

	Championship	n				
	Bronze Medal- Taekwondo National Games	Natio nal- Chen nai	Spo rts	--	Sem-5, Roll No. 53	Patel Divyang C.

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college has Students' Council under seven different heads. The Students' Council comprises of Principal, teachers and elected students. The elected students are the representative of each class and division elected democratically. The General Secretary and Cultural Secretary discuss with the elected student for representation in different committees and nominate them. The meeting is held with chairpersons and elected students. The Principal gives all the information regarding the activities of the students' council.

- The Finance committee plans the Budget of Students' Council and the funds are used to undertake various activities of Students' Council committee during the year. Audited report of the Students' Council is published every year in college magazine.
- Gymkhana Committee encourages students to participate in various sports events. Gymkhana is equipped with latest sports equipment and facilities. The committee also organizes various interclass/ Inter college sports events. It also trains and motivates students to participate in State/ National/International events.
- The Cultural committee of the college works with the objective of developing the cultural talents of the students, improving their capabilities to work as a team and raising their level of self-confidence. The committee conducts various programmes at Inter class/ Inter college competitions like Patriotic songs competition, Karaoke competition, Mehndi competition, Handicraft competition, Drawing competition, Talent Hunt and Poem recitation. Our student also outshined at State, National and International level competition. Students also participate at the Veer Narmad South Gujarat University Youth festival and bring laurels to the institution.
- Debate and Elocution Committee works for personality development of the students and develops among the student's public speaking skills and ability of critical thinking. Different programmes like Elocution, Essay, Debate, Quiz Competitions are organised.
- The College magazine Sahsam has been published since its inception viz 1947. Magazine Committee provides platform to the students for self-expression in written form and to cultivate the literary taste and reading habits in students. It also highlights the activities organised in the college through the reports of various committees. The magazine is one of the way to motivate students as we publish the photographs of students who outshined at College, University, State, National and International level.
- Planning forum Committee organises various guest lectures on different issues related to economic, social, political and environmental situation prevailing at global level.
- Education excursion committee arranges visits to local banks to acquaint the students with the working of such banks and to learn the different activities of the bank. It also arranges visits to various business concerns which provide them the practical knowledge of business. In all the above committees, students representatives participate in the meetings and their opinion are considered. IQAC of the college also comprises students as members.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

Yes but Not Registered

5.3.2 No. of registered enrolled Alumni: 81
5.3.3 Alumni contribution during the year (in Rupees) :
1. Alumni Contribution: Rs.36,500/- 2. Mr.Vipul Dalal : Rs. 2,000/- (Prize Money to Scholar Students) 3. Prof.Suryakant Shah :Rs. 8,455/- (Interest on the fund Of Rs. 1,00,000/- contributed by him.) 4. Prof.Suryakant Shah : Rs. 502/- (Prize Money to Students) Total : Rs.47,457/-
5.3.4 Meetings/activities organized by Alumni Association :
<p>Alumni Association of our college has been started from 2013-14. Meetings of Alumni are held occasionally. The alumni association of Sir K. P. College of Commerce promotes interaction and networking among alumni of the college. This association is always ready to contribute support as and when college requires. This association also extends monetary help to organize Seminars, workshops and other activities in the college.</p> <p>Alumni of our college contributes in different ways. The Commerce Bhavan is the result of their donation. Shree Suryakantbhai Shah alumni and retired professor of the college donated the amount he received at the time of his retirement to the college and from this fund every year the college organizes two activities for the students. In the first term we organize essay competition on 5th September and in second term the college organises seminar/ workshop/ expert lecture for the P.G. students open for all students of VNSGU. Our alumni also extend their hands as resource person, subject expert, key note speaker etc., as and when required and devote their valuable time for their alma mater. Alumni and retired Professor Shri Suryakant Shah has also declared Shri Suryakant Shah Nivruti fund Prize for highest marks in Business Administration. Mr.Vipul Dalal gives prize for highest marks in the Accountancy and Taxation.</p>

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 Institutional Vision and Leadership
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)
<p>Vision :</p> <p>The vision of our Institution envisages :</p> <ul style="list-style-type: none"> ▪ Transforming lives through learning ▪ Nurturing an environment of intellectual excellence, inculcate values, identify talents and above all make good human beings <p>The Colleges practices various decentralisation and participative management operations as methods</p> <p>1. <u>Local Administrative Committee</u> :</p> <p>The LAC comprises of management representatives, principal, teaching and non-teaching staff, representatives of the guardian of students all together take collective decisions in the benefit of the institution. This committee believes in managerial concepts, like strategic planning, teamwork, and decision making. The management, the principal and faculties work in tune for implementing the policies and plans. The administrative powers and responsibilities are delegated to the faculties on the basis of their experience, competence, commitment and attitude to meet the institutional goals and objectives. The list of Local Administrative Committee for 2014-15 is as under :</p>

- | | | |
|------|-------------------------------------|-------------------------------------|
| (1) | ShriSanjiv N. Tamakuwala (Chairman) | - Management representative |
| (2) | Shri K. K. Dalal | - Management representative |
| (3) | ShriO.J.Saherwala | - Management representative |
| (4) | ShriA.F.Baxi | - Management representative |
| (5) | ShriR.B.Dholabhai | - Management representative |
| (6) | Shri S.A. Raval | - Nominated by executive committee |
| (7) | Dr.P.P.Jariwala | -I/C Principal |
| (8) | Prof.U.M.Patel | - Teaching Staff representative |
| (9) | ShriBharatbhai V. Shah | - Member |
| (10) | Shri Pratik K.Shroff | - Member |
| (11) | Dr. K.R. Desai | - Member |
| (12) | Shri P. K. Purohit | - Non-teaching staff representative |

2. Students' council

The students' council consists of seven committees. However, to assist the smooth functioning of the college, 17 internal administration committees are formed to support the holistic development of students, which are headed by faculty members. The institution provides opportunity to the teaching and non-teaching staff by appointing them on various committees of students' council to monitor the functioning of different activities. All committees are constituted with a judicious combination of experience and youth.

Students' council committees

1. Finance and student welfare committee
2. Gymkhana Committee
3. Cultural and Social activities committee
4. Debate and elocution committee
5. Educational excursion committee
6. Planning forum committee
7. Magazine committee

Internal Administration Committees

1. IQAC committee
2. N.S.S. committee
3. N.C.C. committee
4. Sexual harassment committee
5. Discipline & grievance committee
6. Career Counselling / Udisha committee
7. Research committee
8. Time table committee
9. Internal evaluation committee
10. Library committee
11. Campus development committee
12. Anti-ragging committee
13. SC/ST cell committee
14. Saptadhara committee
15. Alumni Association committee
16. Prof.Suryakant Shah NivruttiPravruttiBhandol committee
17. Wall magazine committee

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: Partial

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

❖ **Curriculum Development** :

- ❖ The college follows the syllabus prescribed by VNSGU which is structured by the Board of Studies.
- ❖ Constructive feedback and suggestions for improving syllabus are invited by Heads of Departments from faculties and in this way all teachers are involved in the process of finalising the suggestions to be made to the board.
- ❖ The syllabus of each subject is upgraded every 3 years by the University.

❖ **Teaching and Learning** :

- ❖ ICT oriented teaching and learning in every class room
- ❖ Teachers schedule their lectures and distribute their syllabus in accordance with college and university academic calendar
- ❖ Arranged Guest lectures by learned and experienced professors of other colleges
- ❖ Seminars, workshop and guest lectures are arranged for students in which professionals of the respective fields are invited
- ❖ The College library is updated every year with required books and publication. INFLIBNET facility is provided to each teacher

❖ **Examination and Evaluation** :

- ❖ The details of Semester Test, weightage of marks for Internal and External Exams are fixed by the Veer Narmad South Gujarat University at UG and PG level, which are promptly provided to students in case of change and are incorporated in the college prospectus and website.
- ❖ Students are given full understanding of paper style, examination methods, weightage of marks, etc. by the faculties in the classrooms.
- ❖ All faculty members are regularly updated with any amendments made in exam or evaluation method done by the University.
- ❖ The evaluation process of the students is fair and transparent with no malpractices. CCTV cameras are constantly monitored through Principal's office. Faculties vigilantly keep an eye in the examination hall to avoid cases of copy and cheating.
- ❖ Question papers are kept confidential and answer books of Internal test are checked meticulously and results are displayed on the notice boards. Students are allowed to view their answer books on demand which shows high level of transparency.
- ❖ Assignment, attendance and Internal marks are allotted as per University rules and displayed on notice board. In case, a student needs help, they can approach a mentor.
- ❖ The final exam answer books are blinded and allotted dummy numbers and checking of papers is looked into by the University.

❖ **Research and Development** :

- ❖ The College has a team of 07 faculties qualified as Ph.D and 09 as M.Phil degree holders, who constantly work towards scheduling programs and workshops.
- ❖ Panchal Nilay completed M.Phil successfully from the college centre

- ❖ Pro.P.N.Pastagiya cleared NET in Commerce and Prof.Jagruti Vinzuda cleared GSET in Economics
- ❖ College faculties regularly participate in conferences and workshops.
- ❖ 5 faculties attended 7 Day UGC sponsored National Workshop on Research Methodology (SPSS) in Management and Commerce at J.Z.Shah Arts and H.P.Desai Commerce College, Amroli, Surat
- ❖ 2 faculties attended 2 Days Faculty Development Programme on “Data Analysis Using SPSS” at DBIM, Veer Narmad South Gujarat University, Surat
- ❖ 18 Research Papers in National Non-Peer Review Journal and 12 Research Papers in International Non-Peer Review Journal published during the year
- ❖ Dr.Purvi Kothari received “Best research Paper Award” twice at National Conference
- ❖ Honors students completed a Group Research Project on “Equity Derivatives”

❖ **Library, ICT and Physical Infrastructure / Instrumentation** : The college has a rich collection of books, magazines, journals. In addition the library facilitates...

- Books for competitive exams
- Book Bank facility
- (SOUL) software for Library Management
- Access to N-list Programme through INFLIBNET
- Wi-Fi facility in Library
- 32 reading cubicles.

ICT

- LCD Projectors in 21 classrooms
- CCTV camera in classrooms and campus
- Smart boards in 3 classrooms
- Separate microphone to faculties
- Auditorium
- Conference Room
- Language lab
- Commerce Lab
- Research Lab
- Laptop to faculties

Physical Infrastructure

- Vast lush green campus with 21 class rooms and staffrooms
- Principal office
- Vice-principal office / IQAC room
- Ladies room
- Administrative office
- Commerce Bhavan
- Office for NCC
- NSS office
- Gymkhana
- Basketball ground
- Separate parking zone for boys, girls and staff
- Career counselling office
- Students Co-operative store
- Canteen

- Lift in Commerce Bhavan

❖ **Human Resource Management** :

- ❖ The institution can boast of a very progressive and supportive management body. Required number of qualified and expert teachers are appointed as and when need arises. Visiting faculties, Adhoc teachers and administrative staff are appointed in case of urgency or vacant post.
- ❖ Leave record and attendance record of staff is monitored and maintained. Attendance records of teaching and non-teaching staff is regularly updated.
- ❖ Regular notification and circulars of varied activities are displayed on college notice board and on website.
- ❖ Meetings of various committee for academic and administrative purposes are scheduled periodically.
- ❖ Feedback forms from students are taken annually and analysed.

❖ **Industry Interaction / Collaboration** :

- ❖ Students of HONORS section each year visit BSE, RBI and Monetary museum for practical session with Chief Operating Economist.
- ❖ As a part of curriculum, S.Y.B.Com Honors and M.Com-1 Honors students undergo Summer Training for 4 and 6 weeks in financial sector to get a preview of the corporate world.

❖ **Admission of Students:**

- ❖ Admission process is centralized under Veer Narmad South Gujarat University.
- ❖ The College website and prospectus contains information about the institution and the programmes offered.
- ❖ The prospectus is prepared every year prior to the commencement of admissions.
- ❖ The prospectus also gives details of eligibility norms for admission. It is given to the applicants along with the application form.
- ❖ Proper counselling is done by the Admission Committee of the college to the students regarding selection of subjects at the time of admission.

6.2.2 : Implementation of e-governance in areas of operations:

❖ **Planning and Development:**

- ❖ Planning for each academic year begins with preparation of Academic Calendar which covers schedules for teaching, extracurricular, co-curricular and extension activities, so as to cover all the activities on time as well as make timely preparation for events.
- ❖ Each faculty prepares academic teaching plans for all semesters in their respective subject. This guideline helps teachers to organise better and the students to cope up with teaching techniques and styles for the semester.

❖ **Administration** :

- ❖ The Administrative office handles the operation and communication with university and students through use of ICT.
- ❖ The Sir K. P. College of Commerce application is used by the students which is regularly upgraded with important notices as fees, exam forms, exam dates, time table, upcoming events, holidays and information.
- ❖ The service book of the staff is digitally maintained.
- ❖ The fees of all the students are collected online.

<ul style="list-style-type: none"> ❖ <u>Finance and Accounts</u> : ❖ The total accounts of the institution are maintained through TALLY software. ❖ Scholarship to deserving and needy students is given through cheque. ❖ Payment of the institution are made through cheque, RTGS and NEFT
<ul style="list-style-type: none"> ❖ <u>Student Admission and Support</u> : ❖ Each student is timely upraised with all activities, events, notices and important academic schedules through SKPCC application. ❖ The college syllabus and set of past question papers are also uploaded for students' reference. ❖ E-classroom application is used to connect students with individual faculty where important notes, project, videos and information links are shared. ❖ Projects and research work of students are collected in soft copy to save paper and maintain permanent record.
<ul style="list-style-type: none"> ❖ <u>Examination:</u> ❖ The result of final exam is displayed online by the University. ❖ F.Y and M.Com. I marks of university examination are entered online by the faculties. ❖ Internal marks are also submitted to the University before each semester online. ❖ The exam time table for Internal and Final exams are displayed on the website for the students.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year : NO

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
	---	---	---	---

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year :

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
		-----NIL----			

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	Date and Duration (from – to)

programme		
Workshop	05	23-02-2015 To 29-02-2015
Faculty Development Programmes	02	21-06-2014 & 22-06-2014

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent Fulltime	Temporary Fulltime	Permanent	Fulltime/temporary
02	03	---	04

6.3.5 Welfare schemes for

Teaching :	The co-operative society loan facility is available to teachers on demand
Non-teaching :	-Loans are provided to non-teaching staff. - Credit society functions promptly - Tuition fees concession to children of staff - Rain coats to peons -Uniforms and washing allowance to support staff
Students :	- Book bank facility -Students Aid fund -Scholarship schemes to needy students.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly(with in 100 words each)

Internal Audit: - The accountant in the college under the guidance of the Principal, records day to day financial transactions.

Internal Auditor Sanghvi & Sons audits the accounts of the college.

External Audit: - All the financial documents are then submitted to external auditor, Dalal & Sons for external audit.

Specific Development grant received from UGC and all the files in relation to grant are verified by external auditor Natvarlal Vepari & Co. and audit certificate is issued.

Auditors from Government verify books of accounts of the college every two years.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non-government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
(1) Prin. G. B. Shah (Ex. Principal)	500/-	Highest marks in Special Statistics

(2) Dr.Artiben Rajyaguru (Ex. Prof.)	1,000/-	Highest marks in Statistics
(3) Vipulbhai Dalal (Alumnus)	2000/-	Highest marks in Adv. Accounting, Auditing & Taxation.
(4) Suryakantbhai Shah (Retd. Prof.& Alumnus)	501/-	Highest marks in Business Administration.
(5) Prin. J. B. Shah	302/-	M. Com. University Exam with highest CGPA
(6) Mrs. P. A. Joshipura (Retd. Prof)	600/-	Highest marks in Organised Markets
(7) Prof. A. K. Kasotia	603/-	Highest marks in Business Administration
6.4.2 Total corpus fund generated = Rs. 1,06,506/-		

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done? NO

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	No	--
Administrative	Yes	Higher Education Office, Government of Gujarat	Yes	CA Natvarlal Vepari & Company

6.5.2 Activities and support from the Parent – Teacher Association (at least three)NIL

6.5.3 Development programmes for support staff (at least three)

- (1) Tuition fees concession to the children of staff.
- (2) 50% of total fees provided by the institution to support staff members for further studies.
- (3) Bicycle to peons.
- (4) Financial help for medical treatment.
- (5) Loan facilities from co-operative society.
- (6) They are sent for computer training if required.

6.5.4 Post Accreditation initiative(s) (mention at least three)

- ❖ For all round development of the students the College organised seminars on
 - Resume Preparation, How to Face Interview and Work place Etiquettes
 - UPSC Exam (IAS) Preparation twice in a year
 - Inter college Case Study Competition in collaboration with Surat Management Association and other Nine Colleges
- ❖ Wall-mounted T.V is installed in the corridor to display various activities of the college, notice and is used to communicate important information
- ❖ To make students aware about the eminent personalities of the world, the photographs are

mounted in the lobbies

- ❖ Campus development Committee and Environment Club organize various eco-friendly activities
- ❖ Medical herbs are planted in the Campus
- ❖ The college premises is plastic free and is monitored regularly
- ❖ Solar panels are installed in the campus
- ❖ Tea and Coffee vending machine is installed for the staff

6.5.5

- a. Submission of Data for AISHE portal : (Yes /No) - **YES**
 b. Participation in NIRF : (Yes /No) - **NO**
 c. ISO Certification : (Yes /No) - **NO**
 d. NBA or any other quality audit : (Yes /No) - **NO**

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date -of Conducting Activity	Duration	Number of participants
2014-15	Summer Training by HONS. Students	16-05-2015 to 03-07-2015	45 days	36
	Project by Honors Student	Sept-2014 to Feb.- 2015	7 Months	01
	Inter College Case Study Competition in Collaboration with Surat Management Association	05-02-2015	01 Day	55

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Seminar on 'AIDS Awareness'	24-01-2015	200	---
Exhibition on 'AIDS Awareness'	28-01-2015	400	200
Inter College Badminton Tournament(Women)	16-09-2014 to 17-09-2014	64	---

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources

To support environment and create awareness amidst the students , the college undertakes the following measures:

- A compost pit is dug in the college to produce manure for trees and plants within the campus.
- Two Solar Panels are installed in the campus.
- Separate dustbins for dry and wet wastage are kept in the campus.
- Dustbins are provided in each class rooms.
- Medicinal plants are planted in the garden to educate students about medicinal plants.
- Students participated in cleanliness drive organised on 2nd October.
- To save paper, the office uses apps for online fees, notices.
- Lectures are organised on environment/cleanliness awareness frequently.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities		
Provision for lift	Yes	for all
Ramp/ Rails	Yes	For handicapped
Braille Software/facilities	No	
Rest Rooms	Yes	for girls
Scribes for examination	Yes	As & when required
Special skill development for differently abled students	No	
Any other similar facility	Yes Yes	<ul style="list-style-type: none"> ▪ Wheel Chair ▪ Special arrangement is given to students who fall sick or in case of accident during examination.

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2014-15	---	01	30-07-2014	Blood donation camp	social service	240+04 Faculties
	---	01	25-08-2014	Tree Plantation	save environment	100+04 Faculties
	---	01	08-08-2014	Rakshabandhan at Mamta Mansik Kendra	social values	65+04 Faculties
	01	---	12-01-2015	Guidance for 'Save Birds' by Jivdaya Trust	Environment Awareness	260+04 Faculties

	---	01	24-01-2015	Seminar on AIDS Awareness	Social Awareness	200+04 Faculties
	---	01	28-01-2015	Display of Posters on AIDS Awareness	Social Awareness	600+04 Faculties
	01	---	05-02-2015	Cancer Awareness Rally by Agrawal Samaj	Social Awareness	60+04 faculties
	02	05				

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Code of conduct for Teaching, Non – teaching staff and Students	01-07-2014	All the stakeholders follow the Code of Conduct prescribed by the college. No case of misbehaviour has been reported.

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
Blood donation camp	30-07-2014	240
Tree Plantation	25-08-2014	100
Celebration Rakshabandhan with differently abled children	08-08-2014	65
Seminar on 'AIDS Awareness'	24-01-2015	200
Exhibition on 'AIDS Awareness'	28-01-2015	600
Guidance for 'Save Birds' by Jivdaya Trust	12-01-2015	260
Essay Competition on 152 nd Birth Anniversary of swami Vivekanand	12-01-2015	80
Seminar on Yog Shixan ,Swassthya savaraxan & Career	16-01-2015	120

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

Though in the heart of the city, the college has a vast spread and well maintained campus. Enormous efforts are put in to develop this campus in an eco-friendly manner.

- Compost pit is dug in the backyard where natural manure is regularly produced and is used for the plants within the campus
- Solar panels are installed within the campus as a drive towards generating and using natural power.
- Medicinal garden constitutes of plants and herbs which serves the purpose of beautification

as well as educates the students with its benefits.

- A regular affair to inculcate the habit of conserving and preserving the environment is done each year by conducting tree plantation and cleanliness drive in the campus at regular intervals.
- Wet and dry dust bins are located at vital junctures throughout the college.
- Dustbins are provided in each class room.

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.kpcommerce.org/pages/best-practice/>

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Provide the weblink of the institution in not more than 500 words

<http://www.kpcommerce.org/pages/institutional-distinctiveness/>

<http://www.kpcommerce.org/pages/prospectus/>

8. Future Plans of action for next academic year (500 words)

- We shall initiate Remedial Coaching Class for Under Graduate students and NET/SLET classes for post graduate students to prepare them for competitive examinations.
- We shall arrange One Day Faculty Development Programme under “Prof. Suryakant Shah Nivrutti Pravrutti Bandol”
- We will install CCTV camera in corridors and Commerce Bhavan
- We will try to improve library facilities and purchase books for enhancing knowledge
- We shall arrange various activities under committees as –Cultural Committee, Debate and Elocution Committee and Saptadhara Committees which is a common practice of the college since its inception
- We shall plan various seminars and career guidance programme, skill oriented soft skills programmes and conduct various campus interviews and job fair under Udisha Club
- NCC unit will arrange Parades and annual camp for cadets in also conduct different awareness programmes to cater to social needs
- NSS coordinators will arrange different programmes and activities through which they strive to bring about awareness in the students’ regarding social issues
- NSS programme officers will arrange for annual camp of one week at adopted village
- We will celebrate and felicitate our students and faculties e achievements in various academic ,co-curricular and extracurricular activities in our Prize Distribution function
- Planning forum will arrange guest lectures to enlighten students during next academic year
We shall coach, motivate and encourage our sport students to participate in various State, National and International Level competitions.

Name: Prof. Ajitbhai N. Naik

Name I/C Prin. Purnima P. Jariwala



Signature of the Coordinator, IQAC

IQAC
Co-ordinator
Sir K. P. College of Commerce
Jawaharlal Nehru Marge,
Athwalines, Surat.





Signature of the Chairperson, IQAC

In. Charge Principal
Sir K P College of Commerce
SURAT

Annexure I

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

For Communication with NAAC

The Director

National Assessment and Accreditation Council (NAAC)

(An Autonomous Institution of the University Grants Commission)

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