

**Notice**  
**Department of English**

**5 July 2021**

The meeting of the department of English Sir K. P. College of Commerce will be held at 11.00 a.m. on 7 July 2020. Dr. Surbhi Soni is requested to remain present for the same in the room no. 2 to discuss the following agenda.

**Agenda:**

- 1) To distribute the workload-lectures, assignment, paper-setting, assessment of answer-books
- 2) To discuss about DELL/SCOPE training
- 3) To discuss the result of Sem. II, IV, VI examination



Dr. Binita Vijay Gheewala



Dr. Surbhi M. Soni

  
Principal

Sir K.P. College of Commerce  
SURAT.



## Sir K. P. College of Commerce, Surat

### Department of English

Minutes of the meeting of the department of English Sir K. P. College of Commerce, Surat held on 7 July 2021 in Room No. 2.

The meeting commenced with the wishes of good health of the colleague and the family members and with the hope of getting rid of the Pandemic soon.

- 1) To distribute the workload-lectures, assignment, paper-setting, assessment of answer-books

- Distribution of lectures

	Div-1	Div-2	Div-3	Div-4	Div-5	Div-6	Div-7
Dr.Binita Gheewala	2	3	2	3	3	2	-
S.Y.B.Com.	1	-	1	-	-	1	-
Dr. Surabhi Soni							
T.Y.B.Com.	1		1			1	
S.Y.B.Com.	2	3	2	3	3	2	
Adhoc Lecturer							
F.Y. B.Com	3	3	3	3	3	3	3

- Distribution of assignment work

Division	I	II	III	IV	V	VI	VII
T.Y.B.Com	Dr. Binita Gheewala (Div-I to VI)						
S.Y.B.Com	Dr.Surbhi Soni (Div I-VI)						
F.Y.B.Com	Adhoc Lecturer (Div I to VII)						



• **Paper setting**

T.Y.B. Com Regular & Additional	S.Y.B.Com. Regular & Additional	F.Y.B.Com. Regular & Additional
Dr. B.V. Gheewala	Dr. S.M. Soni	Adhoc Lecturer

The distribution of lectures, assignment work and paper setting would remain same in odd semesters.

3) To discuss about DELL/SCOPE training

It was decided that once the DELL/SCOPE classes would also be commenced if Govt. would give the permission for offline classes.

4) To discuss the result of Sem. II, IV, VI examination

Due to Covid-19 Pandemic Students' of Sem II and Sem IV were promoted in the next semester and Sem VI examination would be held once the situation be normal.

Since there was no other matter to discuss the meeting called off with hope for normal situation in the world.

Dr. Binita Vijay Gheewala

Dr. Surbhi M. Soni

*B. Gheewala*

*Surbhi*

*[Signature]*  
Principal  
Sir K.P. College of Commerce  
SURAT.



Sir K. P. College of Commerce, Surat  
Department of English

Notice

25 March 2022

The annual review meeting of department of English will be held on 28 March 2022. The faculty members of department are requested to remain present at 11.00 o'clock in room no. 2.



Dr. Binita Gheewala  
Head of the Department



Dr. Surbhi Soni

Ms. Maya Pachchigar 



Principal  
Sir K.P. College of Commerce  
SURAT.

Sir K. P. College of Commerce, Surat

Department of English

Minutes of the meeting of the department of English Sir K. P. College of Commerce, Surat held in room no. 2, on 28 March 2021.

The meeting commenced with greeting by Head Dr. Binita Gheewala.

The internal marks submitted of all the semester viz. 2, 4 and 6 for April 2022 Examinations on time.

- She shared the results of previous semester. The result of Sem-I -99.63 %, Sem- III-95% and Sem-V- 98%. She thanked the members for their contribution in the department.
- The department took note of achievers who secured highest marks in English at University examination at college level...
  - Ms. Jariwala Twinkal bagged Mrs Lilavati Kunjavihari Mehta prize for securing highest marks in English in sem -I and II
  - Ms. Soni Sakshi bagged Dr. Vimalben Navalkar prize for securing highest marks in English in sem III and IV
  - Ms. Kureshi Salinabanu Maksud Ahmed and Ms. Solanki Nandini Chetanbhai bagged Aacharya Shree Kunjavihari Mehta Prize and Pro. Bepsiben Minu Modi prize for securing highest marks in English in sem-V and VI.



- Dr. Gheewala encouraged Dr. Soni and Ms. Pachchigar to attend Conference/ Seminar and present and publish research article in journal.

The meeting ended with vote of thanks and head expressed her best wishes to the members.

Dr. Binita Gheewala

*Bheewala*

Dr. Surbhi Soni

*Surbhi*

Ms. Maya Pachchigar

*mpg*

*[Signature]*  
Principal  
Sir K.P. College of Commerce  
SURAT.

